

**CITY OF MIAMI BEACH, FLORIDA
FIREMEN'S RELIEF AND PENSION FUND
JUNE 13, 2006 MEETING OF THE BOARD OF TRUSTEES**

*June 13, 2006
8:00 A.M.
Police & Fire Pension Office Conference Room*

MINUTES OF MEETING:

Call To Order

Lee Amato, Chairperson, called meeting to order at 8:56 a.m.

Board Members present:

FIRE DEPARTMENT

Lee Amato, Chairperson
Robert Dowling, Trustee

ADMINISTRATION

Tim Hemstreet, Trustee
Mayra Diaz-Buttacavoli, Trustee

ALSO PRESENT

ABSENT

Floyd Jordan, Secretary
Steve Cypen, Attorney (present from 8:30 to 8:50, but had to excuse himself due to another meeting)

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Lee Amato, Chairperson, called meeting to order at 8:56 a.m. and showed members present. The minutes from the February 16, 2006 meeting were reviewed by Board. Trustee Robert Dowling made a motion to accept the minutes, seconded by Trustee Tim Hemstreet, all in favor, motion carried.

Chairperson Lee Amato inquired to Trustee Mayra Diaz-Buttacavoli if she had contacted Patricia Shoemaker from the State about the variation of addresses for the database. Trustee Diaz-Buttacavoli stated that she had not been in touch with Patricia Shoemaker and will follow up on this issue and report to the Board at the next meeting.

Chairperson Lee Amato stated to the Board that the personnel from GRS Consulting were striking out on their own and we needed to decide if we were going to stay with them. Prior to the beginning of the meeting, Steve Cypen, Attorney for the Board, stated that there would be a document from the new company that the Board will need to fill out and submit back to them. Trustee Dowling suggested to the Board that it mirror the same schedule that the Police and Fire Pension Board use in order to save time and expense. Trustee Dowling stated that he will check his mail to see if it had been received. If he has not received it, Trustee Dowling will contact them and request the proper paperwork that is required.

Trustee Mayra Diaz-Buttacavoli inquired to the Board when the next time the auditor contract was up for re-bidding. Chairperson Amato stated he was not sure and would have this information for the next meeting.

Trustee Dowling presented to the Board the form received from the State to initiate the direct deposit of the State's annual check. Trustee Dowling advised the Board that he will be filling out this paperwork and submitting it to the State Treasurer in order to directly receive the funds electronically to the fund's bank.

Trustee Mayra Diaz-Buttacavoli discussed with the Board the option of consolidating and streamlining the operations of the Board by having the Police and Fire Pension Office staff take over the staff duties. Trustee Diaz-Buttacavoli feels that this would streamline the operations of the Board and information would be received by the City in a timelier manner. Trustee Dowling advised the Board that the issues that are in question, for example preparing quarterly reports for the Board, were not for lack of initiative on the part of the staff, but on the part of the Board members. Chairperson Amato stated that it is the Board members' fault for any organizational or attendance problems. Trustee Dowling stated that "we as a Board, need to make sure all the forms are properly completed and the Board should mirror the Police and Fire Pension Fund." Chairperson Amato stated that he would contact the accountant and inquire about having quarterly reports prepared to be presented to the Board.

Trustee Dowling discussed with the Board reimbursement of expenses incurred by Trustee Mayra Diaz-Buttacavoli for attendance at the NCPERS 2006 Annual Conference in Ft. Lauderdale, Florida. Chairperson Lee Amato made a motion to reimburse Trustee Diaz-Buttacavoli her expenses, seconded by Trustee Hemstreet, all in favor, motion carried. Trustee Mayra Diaz-Buttacavoli abstained from the vote and will file a CE Form 8B obtained from the City Clerk's Office.

Trustee Dowling advised the Board that his term as Trustee on the Board expires June 30, 2006 and that there will be a vote for his position. Trustee Diaz-Buttacavoli inquired how this process is done. Trustee Dowling advised that the application and voting process is done through the Police and Fire Pension Office and only active members are aloud to vote.

Lee Amato inquired if there was any further business. There being no further business, Trustee Robert Dowling made a motion to adjourn, seconded by Chairperson Lee Amato, all in favor, motion carried, meeting adjourned at 9:40 a.m.

Next meeting to be August 17, 2006


Floyd Jordan, Secretary


Robert Dowling, Trustee

cc: Stephen Cypen, Attorney
All Board Members
All Fire Dept. Personnel Distribution

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