

City of Miami Beach Firemen's Relief and Pension Fund
Meeting of the Board of Trustees

May 14, 2013
2300 Pine Tree Dr., 1st Fl Conference Room
Miami Beach, FL 33139

Minutes

- 1) **Call to Order/Roll Call** – Acting Chairperson Robert Dowling called the meeting to order at 11:22am. Acting Secretary Allison Williams and Trustee Javier Otero present. Three Trustees in attendance which constitutes a quorum.

Also present: Henry Renard, Robert Maddock, and John Rochford from Inverness Counsel and Stephen Cypen, Esquire

- 2) **Minutes from May 14, 2013 Meeting** – Minutes were reviewed.

A motion was made by Trustee Javier Otero to accept the Minutes as presented. Trustee Allison Williams seconded the motion. All were in favor (3-0). Motion passed

- 3) **Warrants since February 19, 2013 Meeting** –

A motion was made by Trustee Javier Otero to add and ratify the warrants since February 19, 2013 Board Meeting. Trustee Allison Williams seconded the motion. All were in favor (3-0). Motion passed

Warrants 2013-003, 004 and 005 – All warrants were reviewed.

A motion was made by Trustee Javier Otero to approve warrants 2013-003, 004 and 005 as presented. Trustee Allison Williams seconded the motion. All were in favor (3-0). Motion passed

- 4) **Steve I Gordon, CPA Auditor Engagement Letter** – Tabled to next Board Meeting

- 5) **Allocation of Bryant and Footman Forfeitures** - Tabled to next Board Meeting

- 6) **Notice of Election for Trustee** – Discussion followed. A motion was made by Javier Otero, Trustee that Andrew McGarrell from Pension Investors was to modify and use the City Pension Fund for Firefighters and Police Officers (The Big Board) Trustee election procedures and to coordinate with Acting Chairman Robert Dowling the Notice of Trustee Election, mailing of ballots and counting of ballots for completion of election by June 27, 2013. Trustee Allison Williams seconded the motion. All were in favor (3-0). Motion passed

- 7) **HR Director Appointment to the Board** – Discussion followed. Trustee Javier Otero to contact HR Director before next Board Meeting.

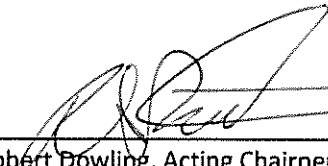
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A motion was made to adjourn the meeting by Javier Otero and seconded by Allison Williams. All were in favor (3-0). Motion passed.

Meeting concluded at 12:07am



Robert Dowling, Acting Chairperson

Javier Otero, Trustee

cc: Stephen Cypen, Esq.
Trustees
Fire Department Personnel Distribution